

# RECHARACTERIZATION ELECTION

A recharacterization allows you to move a contribution that you originally made to a Roth IRA into a Traditional IRA.

Use this form if you want to recharacterize a contribution previously made into your Illinois Secure Choice account. Contact the Client Service team if you need assistance completing this form.

<p><b>Completed forms should be mailed to:</b> Illinois Secure Choice PO Box 56000 Boston, MA 02205-6000</p>	<p><b>Overnight Address:</b> Illinois Secure Choice 95 Wells Avenue, Suite 155 Newton, MA 02459</p>	<p>855-650-6914 8 am to 8 pm Central Standard Time M-F</p>	<p>saver.ilsecurechoice.com</p>
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## 1. IRA OWNER INFORMATION *(All fields required)*

<input type="text"/>	<input type="text"/>
Account Number	Social Security Number or Taxpayer Identification Number
<input type="text"/>	
IRA Owner Legal Name <i>(First)</i> <span style="float: right;"><i>(M.I.)</i></span>	
<input type="text"/>	
IRA Owner Legal Name <i>(Last)</i>	
<input type="text"/>	<input type="text"/>
Telephone Number <i>(In case we have a question about your Account)</i>	Birth Date <i>(mm/dd/yyyy)</i>

## 2. ORIGINAL IRA CONTRIBUTION INFORMATION

This transaction will recharacterize the IRA owner’s regular Roth IRA contribution to a Traditional IRA with the financial organization identified in Section 3.

Ascensus Trust Company  
PO Box 10399  
Fargo, ND 58106

This is the IRA custodian’s information. All completed forms and any communications should be directed to Illinois Secure Choice using the contact information provided at the top of this form.

### RECHARACTERIZATION SUMMARY

Use the worksheet provided on page 4 to determine the “net income attributable” needed to complete this section.

Original Contribution Date	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Original Contribution Amount to be Recharacterized	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Net Income Attributable	+	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total Amount to be Recharacterized</b>		\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**3. RECHARACTERIZATION INSTRUCTIONS**

**MAKE PAYABLE TO**

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Name of Accepting Organization

as  Trustee  Custodian of 



 (Name of IRA Owner) IRA

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Address of Accepting Organization

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City

State

Zip Code

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Traditional IRA Account Number

**RECHARACTERIZATION AMOUNT** (Select one)

Indicate the amount to be recharacterized. Funds must be held in your IRA for 7 business days before they may be distributed.

1.  **Full Balance.** Recharacterize the entire amount held in all of the Investment Options in my Account.

2.  **Partial Amount.** \$ 

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Recharacterize the amount proportionately from my current Investment Options. If the amount indicated exceeds the amount available, the entire balance will be liquidated.

3.  **Partial Amount as Follows.**

**Important:** If the dollar amount indicated for a particular Investment Option exceeds the amount available, the entire balance of that Investment Option will be liquidated.

**Name of Investment Option**

**Dollar Amount**  
(For partial amounts)

**OR**

**Total Balance**  
(Check if applicable)


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## 4. SIGNATURES

I certify that I am authorized to recharacterize these assets from this IRA and that all information provided by me is true and accurate. All decisions regarding this recharacterization are my own. I hereby irrevocably designate this contribution of the assets indicated above as a recharacterization and direct the IRA Custodian to recharacterize the assets in accordance with the information provided by me to the Accepting Organization. I assume responsibility for any consequences that may result from this transaction and I agree that Illinois Secure Choice, the custodian, or the program administrator are not responsible for any consequences that may arise from executing this recharacterization.

Signature of IRA Owner or Authorized Individual

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Date (mm/dd/yyyy)

Signature of Accepting Trustee or Custodian

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Date (mm/dd/yyyy)

# DETERMINING TOTAL AMOUNT TO BE RECHARACTERIZED

When recharacterizing a contribution, the net income attributable to the contribution must also be recharacterized.

$$\text{Net Income Attributable} = \frac{\text{Contribution} \times \text{Total Earnings}}{\text{Adjusted Opening Balance}}$$

## CONTRIBUTION

The amount of the original contribution to be recharacterized

\$ , , .

## TOTAL EARNINGS

The total earnings on the IRA are determined in the following manner.

1. Determine the IRA balance as of the date of withdrawal
2. Add the amount of any withdrawals taken after the original contribution was made and before the recharacterization
3. Subtract the balance of the IRA immediately before the original contribution was made
4. Subtract the original contribution and all subsequent contributions made before the recharacterization
5. Subtract any time deposit (or other investment) penalties that will be applied due to the recharacterization

\$ , , .

+ \$ , , .

- \$ , , .

- \$ , , .

- \$ , , .

**TOTAL EARNINGS** \$ , , .

## ADJUSTED OPENING BALANCE

The adjusted opening balance is the balance of the IRA immediately before the original contribution was made plus the original contribution and all subsequent contributions made before the recharacterization.

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## NET INCOME ATTRIBUTABLE

	\$ <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (Contribution)		
<b>X</b>	\$ <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (Total Earnings)		
		<b>=</b>	\$ <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (Net Income Attributable)
	\$ <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (Adjusted Opening Balance)		

The total amount to be recharacterized equals the contribution amount to be recharacterized plus the net income attributable.

\$ , , .